TRAVELING UNDERGRADUATE RESEARCH FUND (TURF) CCS STUDENT TRAVEL GRANTS

The College of Creative Studies (CCS) is now accepting applications for the 2017-2018 Academic Year Student Travel Grants

Fall deadline: Oct 15, 2017 | Spring deadline: April 16, 2018

WHAT. The TURF Grant awards travel funds to CCS students who have (1) been invited or selected to present a paper, present research, perform, or exhibit work at a professional conference or meeting; or (2) wish to attend a workshop, residency, conference, museum, performance or other event related to their studies in CCS. Applicants must be CCS students with a 3.0 GPA or better. Students are eligible to receive one TURF grant during their undergraduate career at UCSB. The amount of the grant is dependent on available funds and may not cover the entire costs of travel.

WHEN. Grants are awarded to eligible students on a first-come, first-served basis twice per year. Application deadlines for 2017-18 are October 15, 2017 and April 16, 2018.

HOW TO APPLY. Applicants must submit the following items:
- A completed TURF application, including a detailed budget form (see below).
- A brief (no more than 500 words) letter of support for this specific event from the student’s research/project advisor or faculty advisor.
- If presenting, an abstract of the paper or project to be presented and a copy of the formal invitation for the presentation or performance.
- If attending but not presenting, a brief description (no more than 500 words, written for a non-specialist) of how participation in the event will benefit the academic, creative and/or professional development of the student.

Please submit your application with all supporting materials to the CCS TURF Committee through Jen Johansen, CCS room 102.

Terms of the Award
Applicants will be informed of decision by November 1 (or May 1 for the Spring deadline), including the amount of funds to be awarded.

Funding can be used to cover the costs of registration, entrance, or residency fees (if applicable), transportation, and housing. Keep all original receipts for reimbursement. Any travel other than a direct route from Santa Barbara to the conference location must be approved by the College prior to departure.

Travel vouchers and original receipts for approved travel must be submitted to the College within 10 days of completion of the trip. Travel award funds will not be held in reserve for late vouchers.
CCS TURF APPLICATION

NAME ____________________________________ MAJOR __________________________________

Last First

PERM ___________________ E-MAIL ______________________________________________________

Please provide the following information in support of this application:

NAME OF CONFERENCE/EVENT __________________________________________________________

DATES of ATTENDANCE _______________________________________________________________

CONFERENCE/EVENT LOCATION _________________________________________________________

FOR PRESENTATIONS:
WILL YOU BE PRESENTING THE PAPER, POSTER or OTHER CREATIVE WORK AT THE CONFERENCE, PERFORMING, OR EXHIBITING AT THE EVENT? YES NO

___ I have attached a copy of an abstract of the paper or project being presented:

___ I have attached a copy of the formal invitation to participate in the conference (or evidence of participation). An email invitation will suffice for application.

FOR OTHER EVENTS:
___ Please provide a brief (500 words) essay detailing how attendance at the specific event will impact your academic, professional and/or creative development.

ALL APPLICATIONS must include:

___ A letter of support or endorsement from the applicant’s research or project advisor or, if appropriate, CCS Faculty Advisor including an indication of the importance of the conference or event forum.

___ A completed budget form.

SIGNATURE OF APPLICANT ___________________ DATE __________

Name of Advisor or Research Mentor ___________________ SIGNATURE ___________________ DATE __________
CCS TURF Application Budget Form

YOUR NAME: __________________________________________________ PERM: __________________

MEETING LOCATION AND DATES: __________________________________________________________

COST OF REGISTRATION (IF APPLICABLE): __________________________

ESTIMATED TRAVEL COSTS (LIST AS APPROPRIATE):

| ORIGINATING CITY/STATE/COUNTRY: | _________________________________ |
| DESTINATION CITY/STATE/COUNTRY: | _________________________________ |
| AIRFARE: | _________________________________ |
| TRAIN: | _________________________________ |
| GROUND TRANSPORT (TAXI/UBER): | _________________________________ |
| PERSONAL VEHICLE (ESTIMATED MILEAGE): | _________________________________ |
| COST OF HOUSING PER NIGHT: | __________________ FOR _____ NIGHTS |

TOTAL ESTIMATED COST: _________________________________________________________________

LIST ANY OTHER SOURCES OF SUPPORT ARE AVAILABLE TO YOU:

____________________________________________________________________________________

____________________________________________________________________________________

____________________________________________________________________________________

____________________________________________________________________________________

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Please note: if awarded a TURF grant, the recipient MUST meet with the CCS Financial Coordinator prior to incurring any grant expenses or making travel arrangements.